



NORTHAMPTON TOWN F.C.

COMMUNITY

Job Role: Emerging Talent Centre Coach	Hours of work: 2-3 hours a week (evenings between 6pm-9pm)	Salary: Hourly sessional rate - £12 to £15 per hour
Places of work: University of Northampton and various away venues	Reports to: Emerging Talent Centre (ETC) Player Development Lead	Contract Type: Casual / Sessional

Job Purpose:

1. To support the holistic development of high performing female players aged 10 to 16 in Northamptonshire.
2. To deliver age appropriate, structured and safe training sessions to players of the Emerging Talent Centre Programme.
3. Identify and support progression of players

MAIN TASKS:

- Upholding and delivering to the purpose and mission of NTFC Community Trust, following the ethos of the club
- Plan & deliver age appropriate, structured and high-quality weekly coaching in line with our programme requirements that both engage and educated the players.
- Creating and delivering session plans to provide high quality coaching to girls playing in U12-U16 age groups, to attain the highest levels of performance possible in a safe, secure and supportive environment.
- Create a learning environment that is inspiring, dynamic, challenging and educational to meet the needs of all players in your group
- Maintaining administrative records for all sessions and liaising with parents
- Implementing training and games programme in line with the NTFC Emerging Talent Centre curriculum across the 30-week programme.
- To complete a player review sheet per block to monitor player development or as and when is required
- Ensure effective communication between all departments and stakeholders, including parents, is continuous throughout the season.



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<ul style="list-style-type: none"> To adhere to the FA and the NTFC Community Trust Safeguarding and equality policies and procedures.
<ul style="list-style-type: none"> To adhere to the Northampton Town FC Community Trust ETC Data Protection Policy and Privacy Policy.
<ul style="list-style-type: none"> Ensuring safety for all participants by undertaking health and safety checks before each activity and adopting the Trust's safeguarding procedures.
<ul style="list-style-type: none"> Completing all other tasks as requested by NTFC's Senior Management Team.
<ul style="list-style-type: none"> Ensuring that any and all safeguarding concerns are recorded and reported/passed on to the NTFC CT Designated Safeguarding Officer immediately

Person Specification Description

Qualifications	Essential	Desirable
FA Level 2 in Football qualification or above	✓	
Basic First Aid	✓	
Safeguarding qualification (Level 1 or above)	✓	
Full driving license and the use of a vehicle		✓
Functional Skills Level 2 or above or GCSE English and Maths at Grade C or above		✓
FA Coaching Level 3 / UEFA B Qualification		✓
Knowledge and Experience	Essential	Desirable
A passion for working with children and young people	✓	
Experience of planning, delivering and evaluating football sessions for primary or secondary school aged players within a sport or educational setting	✓	
Knowledge of relevant policies/codes of practice and legislation in child welfare/protection.	✓	
Ability to work effectively within a team understanding roles and responsibilities within the settings	✓	
Knowledge or experience of building effective working relationships with young people, teachers, parents/carers and colleagues.	✓	



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Experience of working within a football academy setting		✓
Experience of elite female football or development centres.		✓
Understanding of the girl's elite pathway.		✓
Equality and Diversity	Essential	Desirable
Ability to work in a non-discriminatory and inclusive manner in accordance with the Northampton Town FC Community Trust equality and diversity policy	✓	
Challenge behaviours and processes which do not positively advance the diversity agenda whilst being prepared to accept feedback about own behaviour.	✓	
Understand how valuing diversity can improve our ability to deliver better services and reduce disadvantage.	✓	
Skills and Competencies	Essential	Desirable
Charismatic individual who brings life and energy to their delivery	✓	
Strong team and work ethic – working collaboratively with others and ensures maximum participation within teams and across the charity as well as key partners to support and drive achievement of the Community Trust	✓	
Consistently completes work to high standards, identifies ways to improve efficiency and effectiveness whilst continually looking for ways to improve the performance of self/team/Community Trust	✓	
Excellent time management skills	✓	
Persuasively communicates with others in an open, clear, concise and purposeful way to build effective relationships and gain support and 'buy in' for ideas	✓	
Seeks out opportunities to develop and improve self and others for the benefit of the Community Trust	✓	
To be a positive role model to participants promoting a positive ethos	✓	
Ability to lead a structured coaching programme working with children of a range of abilities	✓	
Self-motivated and the ability to work on own initiative	✓	



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Northampton Town FC Community Trust are an equal opportunities employer and welcome applications from all suitably qualified persons regardless of their race, sex, disability, religion/belief, sexual orientation, or age.

Job description last reviewed:	30 th August 2022
Reviewed by:	Phillip Smith (CEO, NTFC CT)
Date of next review:	30 th August 2024